

Fair Access End Point Assessment Policy

Aim and purpose

iPET Network is committed to ensuring the Equality Act 2010 is adhered to along with any reasonable adjustments required to manage a declared disability or education need to ensure all individuals are not subject to assessment disadvantage. All apprentices and potential apprentices should be able to enter and successfully participate in an apprenticeship programme and EPA in pursuit of their learning objectives. iPET Network is committed to ensuring that we provide apprentices with all relevant information to aid the successful achievement EPA.

The fair access policy sets out our intention to deliver an EPA service that is fair, and accessible and does not include any unnecessary barriers or unfair advantages or disadvantages.

Provider and Centre responsibility

It is the centre's responsibility to ensure any arrangements for fair access and any reasonable adjustments are submitted following the Reasonable Adjustments and Special Consideration Policy.

The training provider will submit supporting evidence to the EPAO for review and confirmation of any requested changes to access arrangements.

The training provider has the responsibility to identify who is experiencing difficulties or are likely to have difficulties.

Reasonable adjustment

Reasonable adjustments are alterations to the assessment process in order for an apprentice with a disability/barrier or education need to ensure they have the same access to the assessment as any other learner.

Reasonable adjustments are to be submitted by Training Provider and agreed by the EPAO prior to the EPA date.

Examples of reasonable adjustment

- Extra time for written assessments
- Adapting materials to provide large font/changes in colour
- Reader/scriber where applicable
- Supervision/support - review behavioural needs dependent EHCP

Special consideration

A special consideration is applicable if an apprentice is fully prepared but due to illness, injury, bereavement or other unavoidable circumstances is unable to perform to their full potential, eligibility for consideration will only be taken into account if all practical training and the practical end period has been achieved. Any special considerations should not provide an unfair advantage in the EPA process.

Special considerations are to be submitted and approved prior to the EPA date by the Training Provider.

Policy Statement

iPET Network is committed to ensuring that no feature of EPA's could disadvantage any apprentice that may have a protected characteristic or barrier.

Ensuring fairness in our application of all access arrangements

To ensure that adequate monitoring and review of equality and diversity are robust, access requests relating to EPA's are reviewed annually. End Point Assessment data relating to apprentice achievement will form part of the review to mitigate and highlight any accidental bias EPAs assessment decisions.

Staff involved in the delivery of the EPA to be clear on the implementation of the Fair Access Policy and the Equality and Diversity Policy.

Document Control

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