iPET Network

Level 2 Award in

Principles of Puppy

Socialisation

Qualification Number - 610/0973/8

Qualification Guide

iPET Network

LED BY INDUSTRY EXPERTS.
DRIVEN BY PASSION.
BOUND BY ANIMALS.
GUIDED BY CANDIDATES.
UNITED BY iPET NETWORK.

Our Mission

EDUCATION FOR PEOPLE, FOR PETS, FOR THE FUTURE

To be the Awarding Organisation of choice for Training Providers, Employers and Learners in the Animal Care and Veterinary Science Sector

We demand the highest standard of practice to ensure our suite of qualifications work: they work for pets who deserve the best care; they work for learners giving valuable skills, and they work for Training Providers with strong market appeal.

Leading the way:

iPET Network is an Awarding Organisation regulated by Ofqual, CCEA Regulation and Qualifications Wales, specialising in qualifications in the animal care and veterinary science sector. iPET Network is unique in its approach, being a sector-specific Awarding Organisation and are constantly developing NEW animal care and veterinary science qualifications in the industry.

Our Training Providers have exclusive access to brand new qualifications with innovative course design and delivery. We offer an opportunity to leave the norm behind and join a network of forward-thinking professionals. We are continually expanding our network of approved Training Providers across the UK and Europe, giving more opportunities to Candidates and Training Providers alike.

We do the hard work for you – fast, flexible and straightforward:

We have developed extensive resources and work tasks which have been mapped to qualification criteria. The qualifications and assessments are to be delivered on an e-portfolio system or on paper. Our centralised resources make it simple for Training Providers and their Tutors to deliver, manage and mark all in one place. We provide access to training and updates through standardisation meetings (both face-to-face and remotely) allowing greater flexibility for Training Providers that are further afield.

iPET Network offers a range of packages for our Training Providers to choose from. Our aim is to take the headache out of admin and make the process as streamlined as possible, from registrations and certifications to external quality assurance visits and much more. Low fees, flexible payment terms and reduced administration means our Training Providers can save money and time, and are able to focus on running a profitable, professional business.

An exciting and supportive community:

We pride ourselves on creating new and innovative Continual Professional Development (CPD) opportunities by working with experts in the sector and our Training Providers. Depending on the package you choose, we provide supportive internal quality assurance and ensure that our team are always on hand for support and advice.

We run a Candidate social media group where our members can share knowledge, experiences and much more, with a network of some of the best experts and training academies across the globe.

We practice what we preach - every member of the iPET Network team has experience working in busy grooming, day-care, kennel businesses and the education sector, ensuring our qualifications evolve along with the industry. We believe in removing learning barriers and working with Candidates of all abilities to succeed. We believe in supporting all Candidates as individuals.

Contents

1. About This Qualification

The iPET Network Level 2 Award in Principles of Puppy Socialisation is designed to be flexible to meet the real life needs and circumstances of its Candidates. It is aimed at Candidates who wish to gain the knowledge and understanding required to effectively socialise a puppy, from birth, into adolescence. The purpose of the qualification is to aid the development of well-adjusted, confident young adult dogs, equipped with the necessary life skills to integrate effectively into the household. This qualification is suited to both dog owners wishing to learn more about their puppy, and individuals working with young puppies in a professional capacity.

Completion of this qualification provides an excellent platform for progression into dog ownership, utilising the knowledge in the workplace (e.g. as a dog trainer, walker, breeder or dog sitter) and/or completing further study in the subject area.

Leading behaviour, training, veterinary and education industry experts have reviewed this qualification to ensure the outcomes are appropriate and meet the needs of both owners and professionals with an interest in early behaviour and socialisation of puppies.

The qualification addresses the essential theoretical underpinning knowledge required to effectively socialise puppies from birth into adolescence.

Objectives of the qualification

This qualification aims to take Candidates on a journey from complete beginners to being confident in approaching methods of puppy socialisation. Depending on the needs of the individual Candidate, the qualification can:

- Prepare individuals to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding;
- Prepare Candidates for employment;
- Support a role in the workplace;
- Encourage engagement in learning.

iPET Network have designed this qualification to enable Candidates to:

- Understand the normal developmental stages of puppies, from birth to adolescence;
- Recognise the importance of early socialisation and the impact this can have in later life;
- Determine the appropriate timing of socialisation to maximise impact;
- Recognise the key areas in which puppies must be socialised and how;
- Understand the importance of human and canine interaction for developing puppies;
- Identify techniques for habituating puppies to new experiences in a safe, calm and controlled manner;
- Recognise the requirements for successful management of puppy socials and classes.

Suggested progression following completion of the qualification:

- iPET Network Level 2 Award in Responsible Dog Ownership
- iPET Network Level 2 Award in Canine Care, Health and Behaviour

- A Level 3 (or above) regulated behaviour and/or training qualification

It is a requirement that assessment of this qualification is conducted in English.

The iPET Network Level 2 Award in Principles of Puppy Socialisation is regulated by Ofqual and CCEA Regulation.

Guided Learning Hours (GLH)

Guided Learning Hours (GLH) are defined as the number of hours the Candidate spends learning under the direct supervision of their Tutor. Required GLH will be stated for the unit within this qualification. Some Candidates will be able to achieve units and qualifications within a shorter time than indicated. Others, for example those with additional support requirements, may need longer.

Guided Learning Hours may be achieved via:

- Classroom-based / face-to-face teaching
- Real-time online teaching
- Participating in assessment when supervised by a Tutor
- Participating in tutorials with a Tutor
- Directed learning whereby the Tutor sets work for the Candidate to complete independently, which is then reviewed in a live setting by the Tutor ('flipped classroom' approach).
- Using video meetings (for example Teams / Zoom) can form part of the Guided Learning Hours. All meetings need to be recorded either digitally or within the portfolio to demonstrate authenticity and to identify guided learning covered.

Total Qualification Time (TQT)

Total qualification time is defined as the number of Guided Learning Hours (GLH) plus the time taken by the Candidate for private study, work experience or preparation for assessment (unsupervised study time). This time may vary depending upon the individual Candidate e.g. academic ability.

Guided learning hours and total qualification time for this qualification are:

iPET Network Level 2 Award in Principles of Puppy Socialisation

GLH (Guided Learning Hours): 7

TQT (Total Qualification Time): 10

2. Candidate Requirements

Entry requirements

There are no specific entry requirements for this qualification.

Minimum age

The minimum age for access to this qualification is 16 years.

Training Providers ought to satisfy themselves that Candidates have a level of maturity appropriate for units included in the courses that they offer. If in doubt, please contact iPET Network for advice.

Reasonable Adjustment and Special Considerations

The assessment methodology is appropriate and rigorous for individuals or groups of Candidates.

If you have Candidates with identified learning needs you should refer to the Reasonable Adjustment and Special Considerations Policy, available from iPET Network. This gives clear guidance on the reasonable adjustments and arrangements that take account of disability or learning difficulty without compromising the achievement of the assessment criteria.

When carrying out any assessment method, Tutors will need to consider the presentation of the assessment task to the Candidate to make it fair and accessible. Tutors may also need to consider arrangements for Candidates with particular learning difficulties and will need to be aware of iPET Network's policy on reasonable adjustments.

Assessment methods may be adapted due to potential contingency plans for assessments, this will be decided and authorised by iPET Network only.

Further guidance and support can be accessed at iPET Network.

3. Induction / Initial Assessment

An initial assessment / induction for each Candidate must be made before the start of their programme to identify:

- If the Candidate has any specific learning or training needs;
- The support and guidance they may need when working towards their qualification;
- The Candidate's suitability for the type and level of qualification.

Each Training Provider must carry out an induction so that Candidates fully understand the requirements of the qualification, their responsibilities as a Candidate, and the responsibilities of the Training Provider. This information will need to be recorded e.g. within a contract.

During the induction, Candidates must be made aware of academic malpractice and the consequences of committing malpractice such as plagiarism or cheating. Please see iPET Network's Malpractice and Maladministration Policy and Procedure (including sanctions) for details of indicative sanctions against Candidates.

4. Achieving the Qualification

Credits

To be awarded the iPET Network Level 2 Award in Principles of Puppy Socialisation, Candidates must achieve 1 credit.

Unit achievement

All of the assessment criteria in the unit must be met before the unit is deemed to be achieved. The unit achievement is not graded: the unit is either achieved or not achieved.

Recording achievement

Training Providers must record the Candidate's achievement of each unit on an appropriate form(s) or electronic system. Training Providers should record the Candidate's achievement against the specific unit assessment criteria evidenced by the task.

Authentication of the Candidate's work

Tutors must demonstrate that the Candidate's work is authentic. This can be done through using iPET Network's e-portfolio system which provides secure access to each Candidate or through use of an alternative e-portfolio system. If a Training Provider is using paper-based portfolio, they must be able to demonstrate authenticity of the work and must provide transparent feedback from marking to internal quality assurance.

Assessments must demonstrate authenticity please refer to assessment methods in this Qualification Handbook.

If malpractice is suspected, the candidate will be reported following the Training Provider and iPET Network's Malpractice and Maladministration policies.

5. Qualification Structure

Units

iPET Network Reference No.	Title	Level	Credit	GLH	TQT	Unit Reference number
211	**Principles of Puppy Socialisation**	2	1	7	10	F/650/2718

Level descriptor

Level	Knowledge Descriptor (the holder…)	Skills Descriptor (the holder can…)
Level 2	Has knowledge and understanding of facts, procedures and ideas in an area of study or field of work to complete well-defined tasks and address straightforward problems.	Select and use relevant cognitive and practical skills to complete well-defined, generally routine tasks and address straightforward problems.

	Can interpret relevant information and ideas.	Identify, gather and use relevant information to inform actions.
	Is aware of a range of information that is relevant to the area of study or work.	Identify how effective actions have been.

6. Assessment

This qualification requires achievement of the specified units and summative assessments. The assessment process is as follows:

- Assessments are internally arranged and carried out by iPET Network approved Tutors at the Training Provider.
- The resulting portfolios of assessed evidence are internally quality assured by an Internal Quality Assurer (IQA) at the Training Provider or by remote visit (all formal assessments must be sampled from every Candidate).
- The portfolios of assessed evidence are quality assured either by an iPET Network External Quality Assurer (EQA) or, for Training Providers with Direct Claims Status, an Internal Quality Assurer (IQA) approved by iPET Network. Please note all Tutors will require an IQA direct observation per year.
- The portfolios of assessed evidence are quality assured either by an iPET Network External Quality Assurer (EQA) or, for Training Providers with Direct Claims Status, an Internal Quality Assurer (IQA) approved by iPET Network. Please note a minimum of one Candidate's formal assessment will be sampled during the 2 EQA audits per year

Assessment strategy

When delivering this iPET Network Qualification and the unit contained, Training Providers must provide evidence that their Candidates have met the assessment criteria and should include:

- Written questions to evidence the knowledge-based assessment criteria (e-portfolio or paper-based)

Internal Quality Assurance

A qualified IQA must be instructed to carry out the internal quality assurance of this qualification for each Candidate. The level of sampling carried out will depend the Tutor and Training Provider risk rating. See *Internal Quality Assurance Strategy* for further guidance and documentation.

Formative (interim) sampling

Formative (interim) sampling is not required for this qualification.

Summative sampling

Once the Candidate has completed the qualification the Tutor must inform the IQA. The IQA is then required to complete a 'final' sample before requesting the Candidate's certificate.

External Quality Assurance (EQA) observations of IQA activity

Each External Quality Assurer is responsible for carrying out IQA observations. This is a key element to the quality monitoring process, ensuring that the IQA confirms the Tutor fully understands the assessment process and they are following the assessment strategy that is put in place by iPET Network. IQA observations must be carried out annually, as a minimum, and these will be conducted by the EQA.

The IQA observations may be completed via video call e.g. Skype, zoom etc. The EQA may schedule this directly with the IQA or they may sample pre-recorded evidence along with completed student interviews and the *Tutor Observation Record*.

Accessing assessment documents and storage

All documents relevant to the qualification delivery (Qualification Collateral) will be made available in read-only format online. These documents may include (but are not limited to):

- Qualification Handbooks
- Assessment documents including paper-based Workbooks
- Candidate Resource Handbooks
- Other resources for delivery such as activities/handouts/PowerPoint slides etc. (where applicable)
- IQA documents

Any Training Provider choosing not to use the e-portfolio system, will instead, need to use an online document storage platform of their choice, such as OneDrive, Google Drive or SharePoint. All Candidate evidence will need to be uploaded to this online platform. When iPET Network require access to this information for IQA/EQA purposes, iPET Network will request a link to share access to the relevant folder.

Appeals

To ensure a fair assessment procedure is carried out, the Candidate must be fully briefed on the assessment requirements and given instructions on their right to appeal. All Training Providers must have an up to date Appeals procedure.

What constitutes a fail?

It is at the Tutor's professional discretion if they pass or fail the Candidate. Below is a guide to what might constitute a fail:

- Plagiarism
- Irrelevant content
- Incomplete knowledge
- Incomplete coverage of an assessment criterion

Please note, this list is not exhaustive.

When making an assessment decision it is important that all evidence and feedback is documented to support the assessment decision whether it is a pass or fail. If the decision is a fail, then the Candidate must be provided with support and the opportunity to re-sit the assessment once they are ready.

7. Offering the Qualification

Training Providers wishing to deliver this qualification will need to demonstrate the ability to adhere to quality assurance and assessment regulations.

All procedures for the use of this Qualification or unit(s) of this Qualification, including approval, registration of Candidates, quality assurance process and certification will be completed through iPET Network, who will direct to the most appropriate team member to support the Training Provider. Any queries or difficulties should be directed to the iPET Network office on 0800 433 4700.

Approval to offer the qualification

Training Providers wishing to offer this qualification must note the requirements stipulated in Appendix A of this guide.

To gain approval to offer the qualification, Training Providers must submit an iPET Network qualification form which can be downloaded from the website www.ipetnetwork.co.uk

To offer this qualification, potential Training Providers must apply for Training Provider approval with iPET Network. Applications can be made via email info@ipetnetwork.co.uk or by calling 0800 433 4700.

For more information, visit our website www.ipetnetwork.co.uk

Standardisation

Standardisation is a process that promotes consistency in the understanding and application of standards.

Standardisation:

- Establishes statements on the standard of evidence required to meet the assessment criteria for the units in iPET Network qualifications;
- Makes recommendations on assessment practice;
- Produces advice and guidance for the assessment of units;
- Identifies good practice in assessment.

It is a requirement of the Training Provider approval process that each Training Provider offering units from iPET Network qualifications must provide assessment materials and Candidates' evidence for standardisation if requested.

iPET Network will notify Training Providers of the required sample for standardisation purposes. Assessment materials, Candidates' evidence and Tutor feedback will be sent to iPET Network by Training Providers.

Outcomes from standardisation will be available to Training Providers through iPET Network.

Support for Training Providers

iPET Network provide all of our Training Providers with on-going support and advice on the use of iPET Network units and qualifications, including the requirements for assessment.

If Training Providers are approved to offer iPET Network units and qualifications have obtained a UKPRN (UK Provider Reference Number) from the UKRLP (UK Register of Learning Providers), this will be used as the Training Providers reference number. If a Training Provider has not obtained a UKPRN they will be issued with a unique IPET Network Training Provider number.

Information about obtaining a Unique Candidate Number (UCN) on behalf of the Candidates is included in the iPET Network Training Provider Handbook.

Training Provider responsibilities

Each Training Provider should identify a Training Provider contact who will be responsible for any iPET Network provision within the Training Provider organisation.

The Training Provider contact must ensure all procedures relating to the delivery of the qualification operate effectively in the centre.

The Training Provider contact is the person responsible for confirming and ensuring that the Training Provider meets The Training Provider contact is responsible for ensuring all relevant iPET Network documentation is distributed as required within the Training Provider and that the security requirements for external assessment are adhered to, where applicable.

8. Appendix A – Requirements to Deliver This Qualification

To offer this qualification, Training Providers must ensure that Tutors delivering this qualification have one of the following recognised professional qualifications:

- A Level 3 (or above) professional regulated canine-related qualification

And/or,

- Is able to demonstrate a minimum of one years' work-based experience gained within a canine environment (evidenced through CV, references, website etc.) and,
- Is a member of one of the following organisations (desirable):
  - APDT
  - APBC
  - ASAB

Or,

- Has demonstrable experience of socialising puppies, for example through breeding activity (minimum of two years' experience); or
- A minimum of one years' experience of running day care puppy socialisation sessions; or
- Is a Registered Veterinary Nurse (RVN) or UK-Practicing Veterinary Surgeon (MRCVS)

And,

Hold a teaching certificate (examples detailed below) and/or is able to demonstrate teaching experience:

- the Level 3 Award in Education and Training; or
- the iPET Network Level 3 Award for Educators in the Canine and Feline Sector; or
- the Level 4 Certificate in Education and Training; or
- Level 3 or 4 PTLLS (or equivalent).

If no formal teaching qualification is held, it will be a requirement that a teaching qualification is achieved within 6 months of approval.

Training Providers must also ensure that they have in place an Internal Quality Assurer who:

- Holds or is working towards a Level 4 Award in Internal Quality Assurance of Assessment Processes and Practices or its equivalent;
- Has substantial experience of working in or assessing qualifications in dog training and/or behaviour;
- Is familiar with the assessment requirements of the qualification for which they are the Internal Quality Assurer.

Or

- Gold package registrations are used *(refer to Training Provider fees)*

9. Qualification Unit Breakdown and Assessor Guidance

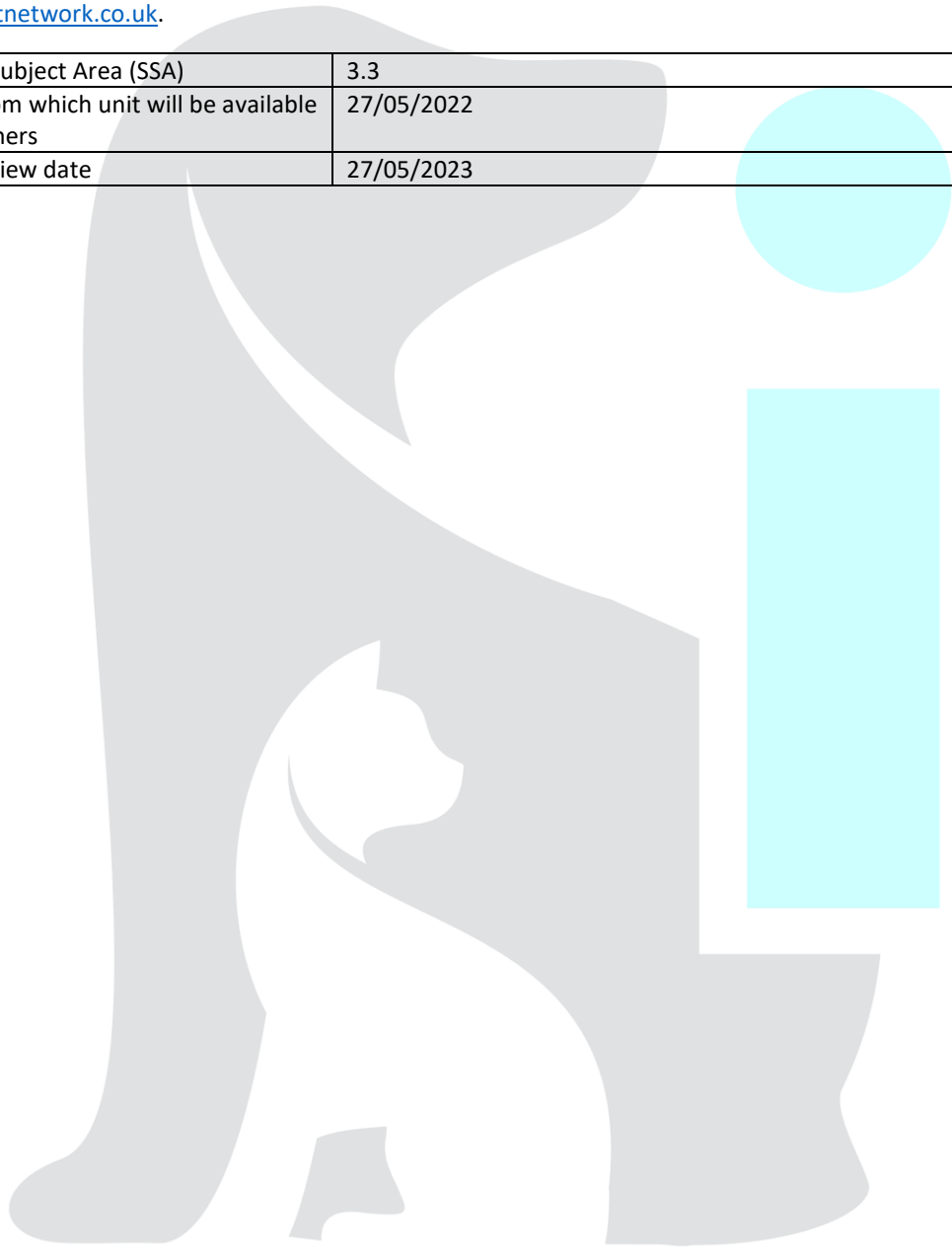| Unit title:	**Principles of Puppy Socialisation**
Level:	2
Credit value:	1
GLH:	7
TQT:	10
Unit code:	211
Unit reference number:	**F/650/2718**
Unit aim:	**The aim of this unit is to provide the knowledge and understanding of the key principles of socialisation for puppies, from birth, all the way to adolescence. The unit will teach the essentials of puppy development and how this relates to socialisation, the basics of training and reinforcement of behaviours, key areas for socialisation and techniques for habituating dogs to these stimuli, as well as strategies for effectively managing puppy socials and classes.**
Number of learning outcomes	**10**

Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Know and understand the terminology associated with socialisation and the importance of socialisation programmes	1.1. Define the term 'socialisation' in the context of puppy training
	1.2. Define the term 'habituation' in the context of puppy training
	1.3. State the importance of a thorough socialisation programme for puppies from an early age
2. Understand the different stages of puppy development and how natural breed traits affect socialisation	2.1. Describe the different stages of puppy development
	2.2. Describe how breed history and traits affect a dog's behavioural characteristics and preferences
3. Know and understand the principles of how dogs learn	3.1. Describe the different methods of reinforcement
4. Understand the importance of socialisation starting with the breeder	4.1. Describe the use of breeder socialisation programmes
	4.2. List the types of activities that breeders can undertake with puppies before 8 weeks
	4.3. Recognise differences in early socialisation between dogs raised in different environments
5. Understand the issues surrounding timing of puppy socialisation and vaccination	5.1. State when puppy socialisation takes place and how this coincides with vaccination
	5.2. Identify the health concerns regarding socialising puppies before they have received a full course of vaccinations
	5.3. List methods of ensuring puppies may still receive socialisation despite these issues
6. Know and understand the key focus areas for socialisation of puppies	6.1. List the main focus categories of puppy socialisation

		6.2. List example situations that dogs may be habituated to for each focus category
		6.3. Describe ways in which new situations may be introduced to puppies in a gradual and controlled manner
		6.4. State how socialisation plans for puppies should differ between different breeds and natural temperaments
		6.5. Define the term 'flooding' and how it can be avoided
7.	**Understand the importance of human interaction in socialisation and methods of habituating puppies to people**	7.1. State the importance and methods of creating positive interactions with family members
		7.2. State the importance of socialisation of puppies with humans (non-family members)
		7.3. Identify ways in which puppies may be introduced to a range of different people
		7.4. Identify methods of teaching puppies correct ways of greeting people and the correct methods for people to greet dogs
8.	**Understand the importance of canine interaction in socialisation and methods of habituating puppies to other dogs**	8.1. State the importance of correct socialisation of puppies with other dogs
		8.2. Identify ways in which puppies may be introduced to a range of different dogs
		8.3. Describe the importance and methods of ensuring safe play between puppies
9.	**Know and understand the correct procedures for facilitating a puppy social event**	9.1. Describe the physical environmental requirements for a puppy class or social
		9.2. Identify the requirements for management of puppy socials
		9.3. State the possible detrimental effect poorly managed puppy socials/classes may have on puppies' development
10.	**Understand the difference between dog trainers and behaviourists and how to find a reputable trainer or behaviourist**	10.1. Identify the difference between a dog trainer and a behaviourist
		10.2. Identify situations in which referral to a professional trainer/behaviourist would be required
		10.3. Identify a reputable dog trainer or behaviourist

Assessment information

All Assessment Criteria must be evidenced. For guidance on assessment, including principles of assessment and methods which may be used, Training Providers should consult the iPET Network's Assessment Methods and the 'Assessment' section of the iPET Network Handbook, both available on our website www.ipetnetwork.co.uk.

Sector Subject Area (SSA)	3.3
Date from which unit will be available for learners	27/05/2022
Unit review date	27/05/2023

10. Suggested Learning Resources

Unit	Suggested learning resources
211: Principles of Puppy Socialisation	**Literature** **Meet Your Dog: The Game-Changing Guide to Understanding Your Dog's Behaviour.** Publisher: Chronicle Books (2018) ISBN-10: 1452148996. Brophey, K. **Inspiring Resilience in Fearful and Reactive Dogs**. Publisher: Independently published (2018). ISBN-10: 172893978X. Gutteridge, S. **BAT 2.0 for Dog Reactivity**. (e-book) Stewart, G. **Mine!: A Practical Guide to Resource Guarding Dogs**. Publisher: Kinship Communications (2002). ISBN-10: 0970562942. Donaldson, J. **Stop Walking Your Dog: A Guide to Training Your Nervous, Reactive or Over-excited Pup.** Publisher: Independently published (2021. ISBN-13: 979-8757531021. French, N. **The Perfect Puppy.** Publisher: Hamlyn (2008). ISBN-10: 060061722X. Bailey, G. **Canine Enrichment: The Book Your Dog Needs You to Read.** Publisher: Independently published (2019). ISBN-10: 1088600191. Kelly, S. **When Pigs Fly: Training Success with Impossible Dogs**. Publisher: Dogwise Publishing (2007). ISBN-10 1929242441. Killion, J. **Total Recall: Perfect Response Training for Puppies and Adult Dogs**. Publisher: Quiller Publishing Ltd. (2012). ISBN-10: 1846891493. Mattinson, P. **Interactive Play Guide**. Publisher: First Stone Publishing (2017). ISBN-10: 1910488348. Oglivie, C. **Enrichment through Scentwork for Highly Aroused Dogs** (e-book) (2018). Gutteridge, S. **What's My Dog Thinking?** Publisher: DK (2020) ISBN-10: 0241435838 ISBN-13: 978-0241435830 Molloy, H. **Websites** Kids Around Dogs Children's Picture Books | I Can Be A Dog Detective! Socialising Your Puppy | Blue Cross The Family Dog Fear in Dogs: An Introduction For Owners of Anxious Dogs - Depend On Dogs Dog Body Language and Chart (servicedogtrainingschool.org) Canine Compilation - Canine Compilation Scent Work for Dogs | Blue Cross Eyeballing and Hostility Between Dogs – Theo Stewart, Dog Behaviour Specialist (dogidog.co.uk)

	Rebarkable Blog - Puppy training articles and posts.
	6 easy ways to give your dog more choice (scentsationaldogs.co.uk)
	Understanding Dog Play	Victoria Stilwell Positively
	Let a dog be a dog (dogways.info)

11. Supporting Documents and General

The following documents contain essential information for Training Providers delivering iPET Network qualifications. They should be referred to in conjunction with this handbook. To download the documents and to find other useful documents, go to www.ipetnetwork.co.uk or the web portal.

iPET Network Training Provider Manual
iPET Network Quality Assurance Requirements
iPET Network Assessment Strategy
Malpractice and Maladministration Policy and Procedure (including Sanctions)

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Document Control

Document Name: Level 2 Award in Principles of Puppy Socialisation – Qualification Guide

Document Number: Q51

Date of Correction	Version Number	Correction Reason
	1	