



iPET Network
Level 3 Award in Hand Stripping
Qualification Number - 603/6813/5
Qualification Guide

iPET Network

EDUCATION FOR PEOPLE, FOR PETS, FOR THE FUTURE

Our Mission

LED BY INDUSTRY EXPERTS.
DRIVEN BY PASSION.
BOUNDED BY ANIMALS.
GUIDED BY CANDIDATES.
UNITED BY **iPET NETWORK**.

Leading the way:

iPET Network is an Awarding Organisation regulated by Ofqual, CCEA Regulation and Qualifications Wales, specialising in qualifications in the Canine and Feline sector. iPET Network is unique in its approach, being a sector specific Awarding Organisation and are constantly developing NEW Canine and Feline qualifications in the industry.

Our Training Providers have exclusive access to brand new qualifications with innovative course design and delivery. We offer an opportunity to leave the norm behind and join a network of forward-thinking professionals. We are continually expanding our network of approved Training Providers across the UK and Europe, giving more opportunities to Candidates and Training Providers alike.

We do the hard work for you – fast, flexible and straightforward:

We have developed extensive resources and work tasks which have been mapped to qualification criteria. The qualifications and assessments are to be delivered on an e-portfolio system or on paper. Our centralised resources make it simple for Training Providers and their Tutors to deliver, manage and mark all in one place. We provide access to training and updates through standardisation meetings (both face to face and remotely) allowing greater flexibility for Training Providers that are further afield.

iPET Network offers a range of packages for our Training Providers to choose from. Our aim is to take the headache out of admin and make the process as streamline as possible from registrations, certifications, external quality assurance visits and much more. Low fees, flexible payment terms and reduced admin time means our Training Providers can save money and time, and focus on running a profitable, professional business.

An exciting and supportive community

We pride ourselves on creating new and innovative Continual Professional Development (CPD) opportunities by working with the experts in the sector and our Training Providers. Depending on the package you chosen, we provide supportive internal quality assurance and ensure that our team are always on hand for support and advice.

We run a Candidate social media group where our members can share knowledge, experiences and much more with a network of some of the best groomers and training academies across the globe.

We practice what we preach - every member of the iPET Network team has experience working in busy grooming, day-care and kennel businesses, ensuring our qualifications evolve along with the industry. We believe in removing learning barriers and working with Candidates of all abilities to succeed. We believe in supporting all candidates as individuals.

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1. About this qualification

The iPET Network Level 3 Award in Hand Stripping is designed to be flexible to meet the real life needs and circumstances of its Candidates. It is aimed at Candidates who wish to gain the skills and knowledge to hand strip a range of breeds and styles, whilst carrying out safe handling techniques.

Industry experts Dawn Inett and Michael Shiels, have reviewed this qualification to ensure the outcome is appropriate for the Dog Grooming industry and the continued growth and development of the sector.

The qualification is a formatted balance of theoretical and practical learning to ensure that vocational skills lead the study with underpinned knowledge developed throughout.

Objectives of the qualification

This qualification is aimed to lead Candidates into being able to confidently Hand Strip a dog and have knowledge in a range of dog breeds and styles that are hand stripped.

Depending on the needs of the individual Candidate, the qualification can:

- prepare individuals to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding
- prepare Candidates for employment
- support a role in the workplace
- encourage engagement in learning

This qualification has been designed to enable Candidates to:

- access a holistic approach to training
- work practically with dogs
- understand effective and safe handling techniques
- gain skills to prepare and hand strip dogs meeting the clients requirements

It is a requirement that assessment of this qualification is conducted in English.

The iPET Network Level 3 Award in Hand Stripping is regulated.

Guided Learning Hours (GLH)

Guided Learning Hours are defined as the number of hours of supervised or directed study time required for a unit or a qualification. Some Candidates will be able to achieve units and qualifications in a shorter time than indicated. Others, for example those with additional support requirements, may need longer.

Total Qualification Time (TQT)

Total qualification time is defined as the number of guided learning hours (GLH) plus the time taken by the Candidate for private study or work experience. This time may vary dependent on the individual Candidate e.g. by academic ability.

Guided learning hours and total qualification time for this qualification:

iPET Network Level 3 Award in an Introduction to Dog Grooming

GLH (Guided Learning Hours): 8 hours

TQT (Total Qualification Time): 10 hours

In total, a Training Provider must provide a minimum of 1 days training in the learning environment alongside directed home theory.

For example, a Training Provider could teach the Candidate from 9am to 5pm (8 hours) and set 2 hours of guided study (Candidates should be completing this amount of extra hours each evening reading, completing diaries, uploading to evidence etc.)

If a Training Provider teaches for less hours in a day, then the number of training days will need to be increased to compensate for the reduced hours.

2. Candidate requirements

Entry requirements

There are no other entry requirements.

Minimum age

The minimum age for access to this qualification is 16 years.

Training Providers ought to satisfy themselves, however, that Candidates have a level of maturity appropriate for units included in the courses that they offer. If in doubt, please contact iPET Network for advice.

Reasonable Adjustment and Special Considerations

Assessment within the iPET Network Level 3 Award in Hand Stripping sector training is designed to be accessible and inclusive. The assessment methodology is appropriate and rigorous for individuals or groups of candidates.

If you have candidates with identified learning needs you should refer to the Reasonable Adjustment and Special Considerations Policy, available from iPET Network. This gives clear guidance on the reasonable adjustments and arrangements that take account of disability or learning difficulty without compromising the achievement of the assessment criteria.

Further guidance and support can be accessed at iPET Network.

3. Induction / Initial assessment

An initial assessment of each Candidate should be made before the start of their programme to identify:

- If the Candidate has any specific learning or training needs,
- Support and guidance, they may need when working towards their qualification,
- The appropriate type and level of qualification.

Each Training Provider must carry out an induction so that Candidates fully understand the requirements of the qualification, their responsibilities as a Candidate, and the responsibilities of the Training Provider. This information will need to be recorded e.g. contract.

4. Achieving the qualification

Credits

To be awarded the iPET Network Level 3 Award in Hand Stripping, Candidates must achieve 1 credit.

Unit achievement

All of the assessment criteria in a unit must be met before the unit is deemed to be achieved. The unit achievement is not graded: units are either achieved or not achieved.

Recording achievement

Training Providers must record the Candidates achievement of each unit on an appropriate form(s) or electronic system. Training Providers should record the Candidates achievement against the specific unit assessment criteria evidenced by the task.

Authentication of the Candidates work

Tutors must demonstrate that the Candidates work is authentic. This can be done through using iPET Network's E-portfolio system which provides secure access to each Candidate or an alternative E-portfolio system. If a Training Provider is using paper portfolio, then they must demonstrate authentic work and transparent feedback from marking to internal quality assurance.

Assessments must demonstrate authenticity please refer to assessment methods in this qualification handbook.

5. Qualification structure

Units

iPET Network Reference No.	Title	Level	Credit	GLH	TQT	Unit Reference number
310	Hand Stripping a Dog	3	1	8	10	R/618/5460

Level descriptor

Level	Knowledge Descriptor (the holder...)	Skills Descriptor (the holder can...)
Level 3	Has factual, procedural and theoretical knowledge and understanding of a subject or field of work to complete tasks that while well-defined, may be complex and non-routine. Can interpret and evaluate relevant information and ideas. Is aware of the nature of the area of study or work. Is aware of different perspectives or approaches within the area of study or work.	Identify, select and use appropriate cognitive and practical skills, methods and procedures to address problems that while well-defined, may be complex and non-routine. Use appropriate investigation to inform actions. Review how effective methods and actions have been.

6. Assessment

This qualification requires achievement of the specified units with no further requirements for additional/summative assessment. Achievement is therefore determined by successful completion of the unit assessment. The assessment process is as follows:

- Assessments are internally arranged and carried out by iPET Network approved Tutors at the Training Provider.
- Assessment documents and resources can only be downloaded within 5 working days of the assessment date from the Training Providers Web Portal.
- The resulting portfolios of assessed evidence are internally quality assured by an Internal Quality Assurer (IQA) at the Training Provider or by remote visit (All formal assessments must be sampled from every Candidate).
- The portfolios of assessed evidence are quality assured either by an iPET Network External Quality Assurer (EQA) or, for Training Providers with Direct Claims Status, an Internal Quality Assurer (IQA) approved by iPET Network. Please note a minimum of one Candidate's formal assessment will be sampled during the 2 EQA audits per year.

For further information on iPET Network Quality Assurance requirements please refer to www.ipetnetwork.co.uk for the iPET Network Quality assurance requirements document.

Assessment Strategy

When delivering this iPET Network qualification and unit contained, Training Providers must carry out **one summative assessment**. The candidate must complete a **written assessment** to cover their knowledge of Hand Stripping. The assessment must be clearly recorded and be authentic to the candidate.

The written assessment paper must be completed within **2 hours**. For more information on formal assessment guidance please refer to ***Guidance for invigilation - Summative Assessment***.

Tutors will need to consider arrangements for Candidates with particular learning difficulties and will need to be aware of iPET Network's policy on reasonable adjustments.

Assessment methods may be adapted due to potential contingency plans for assessments, this will be decided and authorised by iPET Network only.

Marking

These assessments are pass or fail and the assessors decision is final. *Please note re-assessments are permitted.

Guidance for evidence

In addition to the written assessment the Tutor must demonstrate the practical competence of the candidate. The Tutor must demonstrate the assessment is safe, fair, reliable and valid.

Internal Quality Assurance

A qualified IQA must be instructed to carry out the internal quality assurance of this qualification for each Candidate. The level of sampling carried out will depend on the Tutor and Training Provider risk rating. A minimum of each unit and each Candidate must be sampled for each Tutor. See ***Internal Quality Assurance Strategy*** for further guidance and documentation.

Summative sampling

Once the Candidate has completed the qualification the Tutor must inform the IQA. The IQA is then required to complete a 'final' sample before requesting the Candidates certificate.

Guidance for invigilation

The formal written assessment paper must be invigilated. Please refer to the ***Guidance for Invigilation – Formal Assessment*** document for further guidance on invigilation.

Accessing Assessment documents and Storage

When a Candidate is ready to take an assessment, the Tutor must use their unique log in detail to access the Web Portal to download the assessment form and any resources / guides. The assessment must only be downloaded within 5 working days of the scheduled assessment date and time. Once downloaded the Tutor must store the assessment in a secure area such as a locked cupboard or a separate location to the assessment

venue. After the assessment is completed, the assessment results must then be uploaded on to the Web Portal and the evidence on the E-portfolio subject to the Training Provider selection of portfolio.

Appeals

To ensure a fair assessment procedure is carried out the Candidate must be full briefed on the assessment requirements and given the instructions on their rights to appeal. All Training Providers must have an up to date appeals procedure.

What constitutes a fail?

It is at the Tutor's professional discretion if they pass or fail the Candidate. It is recommended that all assessment criteria are met. The questions should be used to identify candidates' areas of knowledge. Only those questions which a candidate has answered incorrectly or insufficiently need be attempted again.

7. Offering the qualification

Training Providers wishing to deliver this qualification will need to demonstrate the ability to adhere to quality assurance and assessment regulations.

All procedures for the use of this qualification or units of this qualification, including approval, registration of Candidates, quality assurance process and certification will be completed through iPET Network, who will have an allocated Account Manager to support the Training Provider. Any queries or difficulties should be directed to the iPET Network office on 0800 433 4700.

Approval to offer the qualification

Training Providers wishing to offer this qualification must note the requirements stipulated in Appendix A of this guide.

To gain approval to offer the qualification, Training Providers must submit an iPET Network qualification form which can be downloaded from the website www.ipetnetwork.co.uk.

To offer this qualification, potential Training Providers must apply for Training Provider approval with iPET Network. Applications can be made via email info@ipetnetwork.co.uk or by calling 0800 433 4700.

For more information, visit our website www.ipetnetwork.co.uk.

Standardisation

Standardisation is a process that promotes consistency in the understanding and application of standards.

Standardisation:

- Establishes statements on the standard of evidence required to meet the assessment criteria for the units in iPET Network qualifications.
- Makes recommendations on assessment practice.
- Produces advice and guidance for the assessment of units.
- Identifies good practice in assessment.

It is a requirement of the Training Provider approval process that each Training Provider offering units from iPET Network qualifications must provide assessment materials and Candidate evidence for standardisation if requested.

iPET Network will notify Training Providers of the required sample for standardisation purposes. Assessment materials, Candidate evidence and Tutor feedback will be sent to iPET Network by Training Providers.

Outcomes from standardisation will be available to Training Providers through iPET Network.

Support for Training Providers

iPET Network provides all of our Training Providers with on-going support and advice on the use of iPET Network units and qualifications, including the requirements for assessment.

If Training Providers who are approved to offer iPET Network units and qualifications have obtained a UKPRN (UK Provider Reference Number) from the UKRLP (UK Register of Learning Providers), this will be used as the Training Providers reference number. If a Training Provider has not obtained a UKPRN they will be issued with a unique iPET Network Training Provider number.

Information about obtaining a Unique Candidate Number (ULN) on behalf of the Candidates is included in the iPET Network Training Provider Handbook.

Training Providers responsibilities

Each Training Provider should identify a Training Provider contact who will be responsible for any iPET Network provision within the Training Provider organisation.

The Training Provider contact must ensure all procedures relating to the delivery of the qualification operate effectively in the centre.

The Training Provider contact is the person responsible for confirming and ensuring that the Training Provider meets all the iPET Network requirements for Training Provider recognition.

The Training Provider contact is responsible for ensuring all relevant iPET Network documentation is distributed as required within the Training Provider and that the security requirements for external assessment are adhered to, where applicable.

8. Appendix A – Requirements to offer this qualification

To offer this qualification, Training Providers must ensure that Tutors delivering this qualification have one of the following recognised professional qualifications to demonstrate dog grooming:

- the iPET Network Level 3 Diploma in Dog Grooming and Salon Management

or

- the iPET Network Level 3 Award in Hand Stripping

or

- the OCNWM Level 3 Diploma in Dog Grooming

- the City and Guilds Advanced Grooming Certificate 7750; or
- the full 7763-03; or the new 7863-03 Diploma

and

- has a minimum of 3 years' professional and practical Dog Grooming experience

and

hold a teaching certificate (examples detailed below) and / or demonstrate teaching experience;

- the Level 3 Award in Education and Training; or
- the Level 3 Certificate in Education and Training for Dog Grooming Tutor; or
- the Level 4 Certificate in Education and Training; or
- Level 3 or 4 PTLLS (or equivalent).

It is recommended that a teaching qualification is achieved within 6 months of approval.

Training Providers must also ensure that they have in place an Internal Quality Assurance person who:

- Holds or is working towards a Level 4 Award in Internal Quality Assurance of Assessment Processes and Practices or its equivalent
- Has substantial experience of working in or assessing qualifications in Dog Grooming
- Is familiar with the assessment requirements of the qualification for which they are the Internal Quality Assurer

or

Gold package registrations are used with iPET Network (*Refer to Training Provider Fees*)

9. Qualification Unit Breakdown and Assessor Guidance

Unit title:	310: Hand Stripping a Dog
Level:	3
Credit value:	1
GLH:	6
TQT:	9
Unit code:	310
Unit reference number:	R/618/5460
Unit aim:	The aim of this unit is to provide the knowledge, understanding and skills of Hand Stripping. Candidates will be able to carry out safe canine restraint techniques, assess a dog for Hand Stripping and carry out Hand Stripping using suitable tools and equipment safely and correctly.
Number of learning outcomes	5

Learning Outcomes	Assessment Criteria
The learner will:	The learner can:
1. Assess a dog for Hand stripping and understand the Hand stripping method.	1.1. Carry out a visual health check on the dog.
	1.2. Explain the method of 'Hand Stripping' a wire and its purpose.
	1.3. Explain the method of 'Hand Stripping' a silky and its purpose.
	1.4. Identify and explain the hair structure for a wire coat and a silky coat.
	1.5. Identify the pattern lines for a range of wire and silky coated breeds.
	1.6. Identify breeds of dogs from the UK Kennel club breed groups that can be hand stripped.
	1.7. Identify factors that prevent Hand Stripping.
	1.8. Describe what rolling the coat is and why it is done.
	1.9. Describe the suitable tools, equipment and methods used for Hand Stripping a wire and silk coat.
2. Be able to hand strip a dog using suitable tools and equipment.	2.1. Hand strip a suitable a Wire or Silky coated dog using correct technique.
	2.2. Identify areas of the dog which may require special attention.
	2.3. Demonstrate the carding technique.
	2.4. Identify the correct process for bathing and discuss the pros and cons of bathing before/after Hand Stripping.

	2.5. Use the equipment ensuring high levels of animal welfare and safe working practices.
3. Be able to handle and restrain the dog correctly and safely during the groom.	3.1. Identify techniques for handling, restraining and controlling a dog to include the correct method of moving joints and the risks involved for the dog and the handler.
4. Be able to record grooming style.	4.1. Record the equipment used.
	4.2. Record the styling and finishing methods used.
5. Understand the problems with hand stripping.	5.1. Describe the meaning of Post Grooming Furunculosis.
	5.2. Identify how the risk of Post Grooming Furunculosis can be reduced.

Assessment information

All Assessment Criteria must be evidenced. For guidance on assessment, including principles of assessment and methods which may be used, Training Providers should consult the iPET Network's Assessment Methods and the 'Assessment' section of the iPET Network Handbook, both available on our website www.ipetnetwork.co.uk.

Sector Subject Area (SSA)	3.3
Date from which unit will be available for learners	12/11/2020
Unit review date	11/11/2025

10. Suggested learning recourses

Unit	Suggested learning resources
Handstripping	<p>Literature</p> <p>Animal Biology and Care Published by Blackwell Science Ltd., 2006 (2nd edition) ISBN: 7-814-0513795-9</p> <p>Encyclopaedia of Dog Breeds Published by Barron's Educational Series, Inc., 2005 (2nd edition) ISBN: 0-764-15700-0</p> <p>Veterinary Notes for Dog Owners Published by Stanley Paul, 1990 ISBN: 0-091-73817-2</p> <p>Think Dog Publisher: Cassell; 01 edition (14 July 2016) ISBN-10: 1844039099 ISBN-13: 978-184403909</p> <p>The Domestic Dog: Its evolution, behaviour and interaction with people Published by Cambridge University Press, 1995 ISBN: 0-521-42537-9</p> <p>The Dog: Its behaviour, nutrition and health Published by Wiley-Blackwell, 2005 (2nd edition) ISBN: 0-813-81254-2</p> <p>Anatomy of the Dog: In straightforward terms Published by: Cadmos Publishing Limited, 2010 ISBN: 3-86127-979-7</p> <p>The Art of Handstripping Scott Wasserman</p> <p>Notes from the Grooming Table Publisher: The Pet Book Publishing Company Ltd; 2nd Revised edition edition (1 Sept. 2016) ISBN-10: 0692658076 ISBN-13: 978-0692658079</p> <p>The Dog Groomer's Manual: A Definitive Guide to the Science, Practice and Art of Dog Grooming The Crowood Press Ltd; 1 edition (4 July 2014) ISBN-10: 1847975909 ISBN-13: 978-1847975904</p> <p>Grooming Manual for the Dog and Cat Publisher: Wiley-Blackwell; 1st Edition (13 April 2006) ISBN-10: 1405111836 ISBN-13: 978-1405111836</p> <p>All-breed Dog Grooming Published by: The Publications Inc., 2010 ISBN: 0-793-80647-X</p> <p>Websites www.christiesdirect.com www.groomers-online.com www.groomersgallery.com www.thegroomersspotlight.com</p>

	http://www.mybiga.org/ www.defra.gov.uk www.pdsa.org.uk www.dogstrust.org.uk www.bluecross.org.uk http://www.legislation.gov.uk/ukpga/2006/45/contents https://www.thekennelclub.org.uk/health
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11. Supporting documents and general

The following documents contain essential information for Training Providers delivering iPET Network qualifications. They should be referred to in conjunction with this handbook. To download the documents and to find other useful documents, go to www.ipetnetwork.co.uk or the web portal.

iPET Network Training Provider Manual
iPET Network Quality Assurance Requirements
iPET Network Assessment Strategy
Malpractice and Maladministration Policy and Procedure (including Sanctions)

Document Control

Document Name: Level 3 Award in Hand Stripping Qualification Guide

Document Number: Q13

Date of Correction	Version Number	Correction Reason
04/11/2020	1	Launched Guide

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