Commonly Used Acronyms

Acronym	Definition
GLH	**Guided Learning Hours** Guided Learning Hours (GLH) are defined as the number of hours the Candidate spends learning under the direct supervision of their Tutor. Required GLH will be stated for each unit within the qualification. Some Candidates will be able to achieve units and qualifications within a shorter time than indicated. Others, for example those with additional support requirements, may need longer.
TQT	**Total Qualification Time** Total qualification time is defined as the number of Guided Learning Hours (GLH) plus the time taken by the Candidate for private study, work experience or preparation for assessment (unsupervised study time). This time may vary depending upon the individual Candidate e.g. academic ability.
IQA	**Internal Quality Assurance** Internal quality assurance (IQA) seeks to ensure that assessment activities have been conducted in a consistent, safe and fair manner. **Internal Quality Assurer** An Internal Quality Assurer (IQA) carries out internal quality assurance activities and monitors the activities of assessors to ensure that assessments are conducted in a consistent, safe and fair manner.
EQA	**External Quality Assurance** External quality assurance (EQA) seeks to ensure that assessment and internal quality assurance activities (IQA) have been conducted in a consistent, safe and fair manner. **External Quality Assurer** An external quality assurer (EQA) carries out external quality assurance activities.
	End-Point Assessment

EPA	End-Point Assessment is an independent assessment of the knowledge, skills and behaviours which have been learnt throughout the apprenticeship and tests an apprentice's ability to apply them in the workplace. Assessments need to be conducted by approved independent end-point assessment organisations.
EPAO	End-Point Assessment Organisation End-Point Assessment Organisations are approved to conduct End-Point Assessments. EPAOs are approved for certain standards.
IEPA	Independent End-Point Assessor An Independent End-Point Assessor conducts End-Point Assessments.
ESFA	Education and Skills Funding Agency The executive agency for the government that are accountable for funding education and skills for children, young people and adults.
PDR	Professional Development Recognition The iPET Network Professional Development Recognition (PDR) scheme provides a valued external recognition and certification of a Training Provider's own internal training, workshops, seminars and development programmes.
CPD	Continuing Professional Development CPD stands for Continuing Professional Development and is the term used to describe the learning activities professionals engage in to develop and enhance their abilities.
RQF	Regulated Qualifications Framework The RQF (Regulated Qualifications Framework) came into force in 2015, and was designed to offer a simpler system for managing qualifications regulated by Ofqual. It is in use in England, Wales and Northern Ireland.